



Checklist to Becoming Enrolled



___ **Attend Enrollment Information Meeting**

- Valuable information regarding requirements of the program and allows applicants to ask questions.

___ **Submit Application with \$50 fee**

- This allows the school to process your information and place you in the data base.

___ **Official High School / GED Transcript**

- This information must be on file before you can be considered for enrollment. Contact your school as soon as possible to request a transcript.

___ **Complete the FAFSA (if seeking Federal Financial Aid)**

- The 2017-2018 FAFSA (school code 010323) should be completed **as soon as possible**.

___ **Intro to Medical Terminology Course**

- Must be registered by December 29, 2017. Deposit of \$50 due at time of registration and balance of \$75 due when receiving book.

___ **Financial Aid Meeting**

- Should take place no later than **January 31, 2018**.

___ **Admission Package / Health Forms**

- The Admission Package contains valuable information regarding the strict health requirements of the HEMSPN program. These forms are **required** to be completed and turned into the office by **the first day of class**.

Q. What happens if I fail to complete the checklist on time.

A. You will be asked to join the next class